

A Request for Reference Material Producer

For official use only
Receipt No.....
Date.....
Receipt by.....

Place.....

Date.....

Name of applicant

() CEO () Authorized person

Identification Number Age..... yrs Nationality.....

Issued at..... Issued Date Expired date.....

Address.....

Telephone Number: Mobile Number: E-mail:

Apply for the RMP/company :

Name.....

Address.....

Telephone Number: Fax Number:

Website: E-mail:.....

Business venture:

Supporting information of the laboratory

Legal status:

- Government Organization State Enterprises
- Public Company Limited Company Limited
- Others (Please specify).....

Date of established of RMP:Registration number:

Commercial Registration No.:

(company/ trade registration or etc. to be attached)

Note: For Government organization, please attach the information of Establishment.

Revised by *Awiruth K* Reviewed by *Sitaphaisith E* / *[Signature]* Approved by *P. Soisangwan*
 (Mr. Awiruth Khejonit) (Ms. Sitaphaisith Ekachampaka/ Mr. Surasak Muenphon) (Ms. Patravee Soisangwan)

Services provide:

(Please tick in an appropriate box)

Generally restricted to own use	
Partially open for public use	
Public use	

Structure of RMP

(Please provide the organization chart showing the line of authority within the RMP and if relevant, the RMP's position in the overall structure of the parent organization. If it is available in the RMP document, please state the relevant section of the location of the RMP's structure)

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Purpose of request:

- New accreditation
- Request for Pre-assessment
- Extended scope of accreditation
- Re-assessment accreditation

Type of the RMP:

- Chemical composition in;
- Biological and clinical properties
- Physical properties
- Engineering properties
- Other type of RM (please specify).....
- food drug cosmetics
- medical device veterinary forensic
- household products others (please specify).....

Type of Reference Material(s) that request for accreditation are mentioned in the Application form No.12

Enclosure: document needed are as follows:

<input type="checkbox"/>	Location maps of the laboratory and nearby landmark building (2 sets)
<input type="checkbox"/>	Copy of the certificate of registration as a legal entity with registration purposes, and authorized personnel name of a Juristic person
<input type="checkbox"/>	Copy of the trade registration or the commercial registration (for private organization)
<input type="checkbox"/>	Copy of the Government act of establishment or regulation
<input type="checkbox"/>	Power of attorney for the applicant. The evidence of authorizing representative and enclosed with 30 Baht of revenue stamp.
<input type="checkbox"/>	Copy of house registration and identification of the applicant (in case of foreign RMP)
<input type="checkbox"/>	Application form No.12 and related documentscopies
<input type="checkbox"/>	Application form No. 13
<input type="checkbox"/>	Detail of the accreditation exhibition (example of RM certificate using the accreditation logo)
<input type="checkbox"/>	Nomination a senior staff member as a representative in all dealings with BLQS, DMSc.

The Authorized Representative shall be in the position of sufficient authority to ensure that the applicant organization comply with the BLQS criteria(s). Furthermore, this representative is responsible for ensuring that all of the relevant conditions for accreditation are maintained.

Declaration

- 1) I hereby commitment to follow the Policy, Requirements and Conditions for the Reference Material Producer Accreditation (R 07 15 004), Policy and Conditions for the Use of an Accreditation Symbol or a Statement to Claim Accreditation Status (N 07 15 009) and the additional requirements of the BLQS.
- 2) I shall pay all fees and costs for the accreditation process irrespective of the eventual granting of accreditation;
- 3) I shall provide access to personnel, locations, equipment, information, documents and records as necessary for the assessment and maintenance of the accreditation;
- 4) I shall provide access to the information of independence level and impartiality of the Reference Material Producer from its related bodies, where applicable;
- 5) I shall arrange the witnessing of reference material producer services as requested;
- 6) I agree to notify BLQS in writing immediately when there is a change of major issues, that affect application competency, such as change on trade regulations, change on organization status, re-organization, changes on key person on management, change on personnel or method or equipment or facility or work environment and other important resources that may have a significant impact on the scope already accredited;
- 7) I agree to use the certificate and accreditation symbol according to the criteria and condition defined by BLQS without utilizing them in the way cause deterioration or misunderstanding, misleading or exaggerating the accreditation scope. Disobedience will cause BLQS to consider a reduction of accreditation scope, suspension or withdrawn of its certificate, or carry out any other appropriate means;
- 8) In the case that the certificate was suspended, cancelled, withdrawn, or did not get the certificate renewal, the applicant discontinues its use of all advising matters or referral to the accreditation;
- 9) I shall assist BLQS in the investigation and resolution of any complaints made by third parties about the accredited activities and submit such related documents to BLQS upon request.

I hereby certify that the undersigned is authorized to take any action on behalf of the reference material producer /company and the information provided herein is correct to the best of my knowledge and belief. I have read, understand and agreed to follow the terms and condition of the agreement.

Signature of Applicant

Name of applicant’s authorized representative (.....)

Position

Date: